

Groveland Water & Sewer Commissioners

April 6, 2015

Attending: Richard Danforth, Jack Willett

Superintendent: Tom Cusick Jr.

Office Manager: Pat Rogers

Visitors: Bob Rafferty & Ryan Allgrove – from Environmental Partners

Absent: Jim Sheehan

The meeting was called to order by Jack Willett at 5:40 pm.

The minutes of March 23, 2015 were accepted by Richard Danforth, seconded by Jack Willett all were in favor.

Skip Sheehan Project

Richard Danforth questioned if the test pit had been done he wants it completed. Tom Cusick stated that when the contractor starts work that was when he was planning to do the test pit.

DWINSAs –

The cost for Ryan to do the project will be \$2300.00. The state will give \$6,000 towards the project; also Ryan will update the capital improvement plan.

Ralph Renzulli

Tom told the Commissioners that Ralph had given his notice; he will be leaving on April 9, 2015. He would like to have permission to advertise that position. The crew did an amendment for their salary for the Personnel By-law.

Richard Danforth motioned that the Commissioners receive the crew requested amendment for the by-law, the Superintendent's job description and salary range before the next meeting. Jack Willett seconded the motion.

Jack Willett also requested that all minutes and agenda be e-mailed at least the Friday before the meeting so that the Commissioners can read and review the information before the meeting.

Also a letter needs to be completed with Tom Cusick's extra week vacation given to the Selectmen for their approval.

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Environmental Partners  
Ryan Allgrove & Bob Rafferty

Ryan gave a brief rundown of his new company. It's a small company they are working towards the North more. They are concentrating on water and sewer projects. They are both qualified in wastewater. They are working in Newburyport now. The Board questions the amount of people that they employ. Bob stated that they have a large pool of engineers to work with. Ryan has put together a proposal for the Ashcroft – Pike Drive area. Also a proposal for the trunk line, intersect or and the Harvard Road area. Each area would be assessed separately. The proposal to do the study was for \$6,700.00 the problem is that in the sewer budget we do not have line for engineering all jobs have been basic on betterments. The Board agreed to wait for a decision until there is a full board. The CIP needs to be signed by the chairmen.

Nelson Street  
Not back from the owner.

II Work  
They have installed a flow isolator. Tom needs to call Victor.

Governor's Road  
\$100,000 to do the water main from Seven Star to Rollins Street. This will be joint venture with the Highway department. 2400' of water main. The starting time for the department will be August. Tom asked the Board if we want to have Millennium Engineering do the details on the map.

The department met with the Finance Board at 7:00 pm and reviewed the department's budgets. There were several questions regarding the increases. Tom explained his raise to the Finance Board. There was no vote taken on either budget by the Finance Board.

The next meeting will be April 13, 2015 at 4:30 PM

Respectfully,

Pat Rogers