

Groveland Water & Sewer Commissioners Meeting

December 7, 2015

Attending: Chairman, Jack Willett, Richard Danforth

Absent: Jim Sheehan

Superintendent: Tom Cusick Jr.

Office Manager: Pat Rogers

Visitors: Ryan Allgove, Environmental

The meeting was called to order at 4:33 pm by Chairman, Jack Willett.

BUDGET

Tom stated that at the same time as when the Commissioners look at the crews salary he would like to review the personnel by-law. Also in this budget there will be some of the move to the Light Department building. Also there was a discussion with Denise, Finance Director regarding paying a percentage of the payroll of some of the Town's Staff; Town Accountant, Assistant Treasurer and Finance Director that do work for us.

CHERRY TREE PUMP STATION

Tom stated that this is the last pump station that needs to be updated. The quote is for \$15,018.00. Tom stated that we have all but \$1,000.00 in the lift stations accounts. That will have to come out of the regular sewer budget. The Board did state that they would like to hold on to the old pumps that are taken out. Tom explained that they are only using the Gould Pumps and they have lasted eight years.

Richard Danforth motioned to accept the bid to do Cherry Tree Lift Station as submitted. Jack Willett seconded the motion, and also added that there will be no more money for any extras. All in favor.

Tom Cusick stated that he will explain this to Scherbon that there are no extras. Tom explained that after this Deer Run has old pumps.

CHESTERTON UPDATE

There fire system has been assessed. There is a 10' main off the 12" main which is the domestic line. They will need all backflow devices, according to the New Hampshire Fire Protection Report. Tom has a count of all the new backflow needed. The front building will not be protected by this line.

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FLUSHING AND HYDRANT ISSUES

Tom stated that the crew is fixing all the broken hydrants. Most of the hydrants that were from the survey are valve issues. The flushing is for the back area (housing area) will be this Thursday. Also they will be flushing Balch Ave. Tom will do a code red for Balch Ave.

The crew is getting their licenses renewed. Matt is going for his CDL and licenses. Tom would like to extend his probation another six months. Jamie is doing great and Colin is now a working operator.

Ryan Algoe – From Environmental Partners regarding rate study and capital improvement Plan

Ryan gave a draft report to the Commissioners on the rates and the area towns. He also took all our Capital Improvements and added them to the rates. (See report) in 2017 to do an update on Main Street would be a 15% increase in water. Then in 2020 for the replacement of the Perry Hill Tank there would be another 25% increase. Then in 2023 to fix well -4 and the pump station another 15% increase.

Ryan stated that there should be at least 50% in retained earnings in your budget. Main Street would cost \$800,000 if you include to Washington St. it would be \$850,000 Ryan's recommendation is to do Main Street first and then three years do the tank. Ryan stated that we could look into an SRF no interest loan; it would have to be submitted by August. Ryan explained that there is up front cost to applying for this loan.

The Board asked Ryan what is the normal hydrant fee to the town. Ryan stated that it's between 6- 30% is fair. 105 come out to be \$100,000 He suggested that if you take the \$100,000 divided by the number of hydrants per fire service. Then you would get the number and divide by the hydrants. Not a lot of towns charge for hydrants. Ryan did evaluate all our assets – anything older than the 60's.

System Development Charges should be at in 2016 \$3700.00 Also the land where the solar field is should also be in the equation.

INFILTRATION WORK

The camera work is completed and there is nothing major going on.

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Preconstruction meeting should be coming up soon. The Road Commissioner will let Tom know when the meeting is.

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Light Department Building

The light department will be moving in a year. Tom has talked to Sam about the building inspector regarding their building and we should be fine because we are not changing the use of the building. We will have figured the rental fees and fee for the treasurer and accountant. Jack would like to send another letter to the selectmen and the original letter Jim Sheehan did.

The next meeting will be January 4, 2016

Respectfully Submitted,

Pat Rogers