

Groveland Water & Sewer Commissioners Meeting

July 31, 2017

Attending: Chairman, Jim Sheehan, John Gray

Superintendent: Tom Cusick Jr.

Office Manager: Pat Rogers (Absent)

Jim Sheehan opened the meeting at 4:34PM. The minutes of June 19, 2017 were accepted by Jim Sheehan and seconded by John Gray. All were in favor.

Paving of 97

There is a water department crew member out on 97 every day. They are there to ensure that the gate that are being installed are done correctly.

Personnel By-Law and Union Contract for the Crew

There are no updates on these items

Governor's Road

The structures and the binders for this job are complete. There is still an island that needs to be cleaned up and Tom is hoping that he can get the Highway and our department to work together to get this job completed. The finished paving, Tom doesn't have a date from the Road Commissioner. Tom thinks that if he is waiting till he does Gardner Street paving and will do both together then that would be the second week in September.

Gardner Street

They did a site walk on Gardner Street and it went well. (Tom presented the Commissioners with the report Certificate of Compliance) This would mean that from July 1, 2017 the town would have a one year warranty to get anything fixed. After a very lengthy discussion on some of the items Jim Sheehan

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stated that he will not sign the Certificate of Compliance he felt that items 4, 5, 13, 14, and 21 need to be addressed before he will sign off. John Gray agreed.

Paving

The highway will not be paving Main Street. The Road Commissioner stated that he has drainage and sidewalk work that also needs to be done in that area. So he will be waiting till next year. The Board agreed that since the Highway's price is less according to Ryan our consultant that we should go with the Highway but it will have to be done before school starts, by the end of August 2018. A letter of agreement needs to be done and everyone needs to sign off on this first.

Tom did have a discuss with our Finance Director, Denise regarding our Capital projects, our prices for these projects are based on permanent patches. We need to have an understanding before the projects are started. Denise suggested having quarterly meetings. The next job will be King Street and paving that will increase the project.

Fire Services Fees

The domestic service up date was votes for this fiscal year but the bottom part of the policy was not accepted, Tom is still working on the questions the Commissioners had.

Annual fees for sprinklers, hydrants - Tom gave the Commissioners paperwork on this situation and there was discussion on what other town's charges. There are water lines from 2" to 8" Chesterton was discussed and Nichols Chesterton does not loop there service. Tom will get more information to scale it out.

Superintendent Report

There are not finance reports and pumping reports. Although Tom did stated that the pumping is down. The budget was short for the water in fiscal 2017 due to the bond payment.

Meter Reading Update

Tom explain that he got a quote for a new MRX920 for the software and hardware to update the crew reading equipment. Currently the crew is using a DOS based handheld. This will work with the lap top the crew already has. Tom explained what this new pieces of equipment can do. For final readings and troubleshooting the crew will still have to use the old device. **Jim Sheehan motioned to purchase a MRX920 radio reading and software device for the purchase price of \$9500.98. John Gray seconded the motion – all were in favor.**

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Douphette Easement

Nothing

Governor's Road

Structures are up to grade and the binder is down.

Report from DEP –Department of Labor and Standards

There had been an inspection done due to Governor's Road. There was some issue that need to be addressed. Tom is asking for an extension due to his vacation and now she is on vacation so Tom has not heard from her yet. This about trench safety. Colin and Jamie have gone to school. Tom and Matt need to get some training. She would like more equipment such as a trailer. She is aware of the trench box that we do have. Tom have the report to the Commissioners.

Respectfully submitted,

Pat Rogers