

April 30, 2019

TOWN CLERK
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Attending: Chairman, Jim Sheehan, Jake Greaney

Absent: John Gray

Superintendent: Tom Cusick Jr.

Office Manager: Pat Rogers

Chairman, Jim Sheehan opened the meeting at 4:42.

The Board reviewed the job description of the Water & Sewer Superintendent and one of the comments was to add; Cross Connection Control Surveyor License. That would be so that the Superintendent can run the program. Also Tom stated that in order to run the department the applicate would need a D2 (Distribution) and a T-1 (Treatment) license. Colin Stokes stated that he would be willing to go get that. In the job posting the salary range is \$85,000 to \$ 94,000 and Tom felt that was a little light.

Jim Sheehan motioned to accept the changes that were mentioned and to accept the job description. Jake Greaney seconded the motion, all were in favor.

Tom Cusick will reach out to DEP and inform them at this time Jamie Kotuli will be the primary Treatment operator and Colin Stokes will be the Distribution Operator, for the time being.

Tom was asked his opinion of hiring from within, Colin Stokes has expressed interest. Tom Cusick stated that Colin was been active in doing anything that was given to him.

Jake Greaney motioned to have Jim Sheehan work with Denise Dembkoski, Personal Officer to hire the new Superintendent and be part of the interview process. Jim Sheehan seconded the motion and all were in favor. A letter was signed regarding this to Board of Selectmen.

Jim Sheehan motioned to accept Tom Cusick's letter of resignation effective May 10, 2019 seconded by Jake Greaney all were in favor.

There was a brief discussion regarding Dehullo Builder, he will be attending the Board's meeting on May 20, 2019. The builder is talking about coming up Pond Street instead of Washington Street. There would be five system development fees associated with this project. All were in agreement with having to loop the water line either way.

Tom stated that he has not hear anything regarding the contract with Haverhill.

Jim Sheehan motioned to adjourn the meeting at 5PM, seconded by Jake Greaney all were in favor.

Respectfully submitted,

Pat Rogers

- (1) Thomas Cusick Jr. Letter of resignation
- (1) Letter to the Board of Selectmen regarding working with the Personnel Officer regarding the interview process.

To: Jim Sheehan
Chairman Groveland Water & Sewer Department

4/23/19

Cc: Denise Dembkoski
Finance Director / Personnel Officer

From: Thomas D Cusick Jr.
Superintendent Water & Sewer Department

Re: Superintendent Position

Dear Mr. Sheehan,


Please accept this letter of resignation from my position as Superintendent. My last day of employment will be 05/10/19. The decision for leaving is purely career advancement. My new position will be Water Treatment Superintendent for the City of Newburyport. This new position circles back to my experience with the City of Haverhill and desire to return to the field of water treatment.

I would like to thank the Town and Commission for their support during my 11 year tenure. I truly feel a sense of accomplishment and pride in regard to the projects that I have been a part of. Progress starts with good ideas and a drive to complete the tasks that pay long term dividends to the Town.

I want to especially thank my staff for their dedication and confidence in me as a leader. In no way could I have done my job without them! Everyone has contributed to the cause as a team and we all have achieved success together.

In closing I would be happy to assist with any services needed during this transition. My intention is to continue working to close out pending projects and provide a list of tasks that remain. Of course addressing any regulatory requirements are priority.

Sincerely





Town of Groveland
Water & Sewer Department
183 Main Street
Groveland, MA 01834

Tel: (978) 556-7200 ext. 219 or 220
Fax: (978) 374-6147

April 30, 2019

Board of Selectmen
Town of Groveland

It is with regret that the Board of Water and Sewer Commissioners would like to inform the Board of Selectmen that Thomas Cusick Jr. Water and Sewer Superintendent, has tendered his resignation as of May 10, 2019.

The Water and Sewer Commissioners will be working with the Personnel Officer, Denise Demboski as part of the interviewing process and the hiring the next Water & Sewer Superintendent.

Thank you for your time in this matter.

Sincerely,

James M. Sheehan, Chairman,

Water & Sewer Commissioner

Jake Greaney,

Water & Sewer Commissioner

Cc: Denise Demboski, Personal Officer