

July 15, 2019

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TOWN CLERK
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Attending: Chairman, Jim Sheehan, Jake Greaney, Jeremy Lapon

Superintendent: Colin Stokes

Office Manager: Pat Rogers absent

Visitors: Rhonda Ziner representative for Whitestone Village and the Board members; Janet Nolan, Ann Grant

Superintendent Colin Stokes gave the Board members an update on the following issues; Wells

Well #1 is up and running A&D Instruments came and put a new circuit board in.

Well #4 - Peter Maher came in and the pump is grinding he brought in a crane truck to pull out the motor and he order a new one. When they pull out the motor they will be able to replace it quickly. It was showing on the VFD that it was running correctly if it's the pump it could take up to two weeks to replace it. The last repair was done 2015. Colin stated that he has notified the Acting Fire Chief via email.

Well #1 creates most of the water we need. Well #3-#4 makes the same amount using both wells together. We do not have service contracts with either one on these companies.

Code Red

Colin stated that he notified everyone by Code Red. The way the department has to use Code Red is by the emergency feature, it calls everyone. We use it for flushing also. Colin stated that he had one complaint that the call was done too early. Jim Sheehan felt that the earlier the better to let people know as soon as possible.

Colin informed the Board that Larry Kelly was complaining about the \$50,000.00 fee. Which is not true. He is one of our licensed drain layers and is the contractor for the horse farm. He also wants to know what type of hydrant he should be using, Colin told him to use a clow medallion.

Jim Sheehan updated the Board regarding Pat Rogers, Office Manager's condition. She will be back next week.

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23 School Street — Updates

Colin Stokes, Superintendent made up a list.

Electrical — There is no problem using this Electrician because he is an owner operator.

Flooring — Colin has been in touch with Hasting Floor Covering she will be sending him an e-mail. There is 650 feet of Carpet and 450 of tile that needs to be done.

I.T. Work

The company the Town uses is "Boston Systems" they have two options they will install all the items for us or they can get the items do everything and operate them. OR we could use Comcast we will need to communication with the SCADA which is located in the Town Hall Complex. If we move it there would be a problem because we do not have back-up power at 23 School Street. Jim Sheehan would like to use Comcast, the phone system is already in. Jim thought that we should have Comcast come in and see what they can do. Jeremy stated that we need a VPN (Virtual Private Network)—software program, which would allow us to connect between the two areas. We do not have any maintenance contract with anyone. We do use Tremblay and Ass. (Roger) for the billing.

Doors and Windows

Jim instructed Colin to call Bay Glass out of Ipswich, and Colin knows someone from Salisbury to get price we will need to get one more.

Railing need to be done for the handicapped.

The access for storage can wait also the plumbing fixture can wait for the time being.

There is some site work that needs to be done in the front. Colin would like to leave the loop. The handicap is done but the grade out front needs to be completed. Colin will talk to Renny, Road Commissioner for some help with this.

The Interior finishing of the office

Jim Sheehan stated that there is a place in Andover that sells second hand office equipment is name is Mike Farrell. They have very nice merchandise to give him a call.

Plastering

Colin will get three quotes for this he has someone from Groveland.

Painting

We will need to get some five gallons cans of paint and the crew can do this.

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Whitestone Village

Rhonda Ziner and Board member attended the meeting questioning why all of a sudden after 17 years the complex is being charged for hydrants and why has it changed. And also does the department have the authority to charge them. Jim Sheehan explain that the department does maintain them and the Board decided it was another source of revenue for the department. The Board will have Pat the Office Manager send them a list of all the people and/or complexes that got charged. Also there was a question on the minimum charge that some people don't even use close to that amount of water. Jim Sheehan tried to explain that the department needs a certain amount of money to run the department.

Touring of the new Facility

At this time Jim Sheehan would like to put this on hold till further notice.

The Salem Street Quarry

The Board review the plans for the 40B development. Jim Sheehan discussed the issue of extending the sewer to this project. If he extends the sewer to this project the water department could possibly help him out with permits and maybe some fees. It could be a benefit to the Town. This development could possible put the water department at our max pumping capacity. Colin stated that Rebecca, Town Planner will keep everyone informed of their roles in this situation.

Haverhill Contract

Jeremy stated that he had a copy of the contract but he would like the new one. Jim Sheehan stated that he will send him one tomorrow. The current contract ran out 1 1/2 years ago. They would like to increase it up to 4%. Jim Sheehan will e-mail Bob Ward one more time and then if he doesn't respond he will go to the Mayor.

Rail Trail

The Board discussed the Rail trail and talked about how the sewer line goes under railroad bed.

The next meeting will be August 12, 2019

Respectfully submitted,