

Groveland Water & Sewer Commissioners Meeting

January 13, 2020

TOWN OF GROVELAND

2020 FEB 27 PM 2:45

TOWN CLERK
RECEIVED/POSTED

Attending: Chairman, Jim Sheehan, Jeremy Lapon, Jake Greaney

Superintendent: Colin Stokes

Office Manager: Pat Rogers

The meeting was called to order at 5:17 PM by Chairman, Jim Sheehan.

The minutes of December 16, 2019 were accepted by Jim Sheehan, seconded by Jake Greaney, all were in favor.

Budget 2021

Colin Stokes reported that he was working on the budget. He was told that for salaries he had to wait to see what the town does. He presented the Board with the budget and it explained that some of the items he is waiting for the numbers from the Finance Director such as retirement, health insurance. He did ask the Board if they are planning any capital projects for this budget. The Board suggested looking into a new well and/or King Street water pipe replacement. In the sewer budget we still are waiting for Haverhill's costs. Jim Sheehan stated that he is still working on this. Jim Sheehan will try to clear this up. Colin Stokes stated that the King Street project could be starting in February and it might be possible to bond half the street. The department will have to have a serious conversation regarding this project with the developers. The well is very important overall, the quality would be great to get a new well, also a satellite well would be less costly. Ryan Allgove, Environmental Engineering is looking near the Pines. Colin will contact Ryan to see what the next plan would be. Jim Sheehan thinks another well would be the first priority. The Finance Committee meeting is scheduled for March 18. Budget should be on the agenda for the next meeting.

Daley's Project

Colin stated that Bill is having Millennium Engineering is shooting the grades for the sewer.

Water Regulations Review.

Colin stated that everything has been in the book. Colin stated that the only update is the cost they are existing regulations. Jim Sheehan will review them.

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Staffing for the new building

Colin Stokes gave the wording to Denise, Personnel Director for the part-time help and the rate would be \$17.00 to \$18.00 per hour. Colin stated that we could fund \$12,000.00 till June. Jim Sheehan motioned to give \$18.00 per hour for the part-time office help. Jeremy Lapon seconded, all were in favor.

Customer Issue

13 Marjorie Street

Wrote a letter to the Board regarding her past high water and sewer bill asking for an abatement. The Board agreed to take an average of her last four bills and then give her an abatement for the sewer only. The water went through the meter.

Mary Wood 89 Gardner Street

Ask for an abatement on the \$75.00 shut off fee that she was charged. She felt that if the department hadn't gone over to change the meter the shut off would have lasted a little longer, she would like a waiver. The Board stated that she needs to pay the shut off fee.

Superintendent's Report

There was a water break on Fairview Circle, the break was around 10PM but the crew had to wait for dig safe to come, it was completed by 3:30 AM

23 School Street

The crew is working on putting the strapping on the walls. The conference room is complete. They are working on the main part now. Colin is waiting till their done and then the electrician can come in. Colin feels the inside will be done by Spring. Renny, Road Commissioner will help in the spring and Colin will get the inmates to do the painting on the outside. We will only need to pay for the paint.

Colin Stokes was appointed on July 8, 2019 and his 6 month probation period is up. The board was fine with Colin submitting his salary increase.

Old unfinished Business

Colin Stokes talk to Rebecca, Town Planner regarding Mattingly easement. Rebecca is looking into if Mike Dempsey could use the rail trail money or some other monies. Also its possible that Bill Daley could pay for it. Rebecca contacted the engineering it could cost \$4,000.00

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Town meeting Articles

Colin would like to buy a new truck from free cash. It would be a Utility truck. The price would be between \$50,000 and \$60,000 completely outfitted.

Sewer Main Account

Colin has bought a saw, new doors and a new furnace.

Jeremy Lapon instructed Pat Rogers to get the minutes and the new rates on the web site.

Rail Trail – Nothing new

Colin reported that he will be on vacation January 21st to 28, 2020.

The next meeting will be February 3, 2020 at 5:15 PM

Motion to adjourn at 6:25PM by Jim Sheehan seconded by Jake Greaney all were in favor.

Respectfully submitted,

Pat Rogers