

Groveland Water & Sewer Board

Meeting Minutes

August 7, 2023

TOWN OF GROVELAND

2023 OCT 16 PM 2:29

TOWN CLERK
RECEIVED/POSTED

Attending: Commissioner Bill Dunn, Commissioner Terry Grim

Superintendent: Colin Stokes

Office Manager: Danielle Albright

Absent: Commissioner Sarah Sheehan-McGrath

Commissioner Grim made a motion to open the meeting at 5:06pm. Seconded by Commissioner Dunn. All in favor.

Approve Past Meeting Minutes

Commissioner Grim made a motion to approve the meeting minutes from 7/10/23 as written. Seconded by Commissioner Bill Dunn. All in favor.

Lead Service Line Documents

At the July meeting, the Board voted to approve Superintendent Stokes to act as the authorized representative for the lead service line grant. Superintendent Stokes provided the documents for the Board to sign to submit to the engineering firm to move forward.

Commissioners Grim & Dunn both signed.

State Revolving Funds (SRF) Update

Superintendent Stokes provided an update to the Board regarding the SRF Application with the department tentatively moving forward pending a request for additional information.

SCADA Paperwork

This fiscal year, Superintendent Stokes will be working with our engineering firm, Environmental Partners, on a project to update the SCADA program which controls the system, to include relocating the hardware from Groveland Town Hall to the new Water Department building at 23 School Street, as well as any necessary technology upgrades and redesign. The paperwork to sign the agreement with the Environmental Partners in order to begin the project was provided to the Board.

Commissioner Dunn signed.

Sign Departmental Paperwork

Commissioner Grim signed departmental paperwork. Commissioner Dunn reminded Superintendent Stokes that the Town Administrator is now authorized to sign timesheets for the Superintendent.

Old or Unfinished Business

Superintendent Stokes asked Commissioner Grim if he had an update on the grass cutting at 23 School Street. Commissioner Grim stated that he did have a discussion with the Highway Superintendent regarding the area he wished to be excluded from mowing, however, the area was still being mowed. Commissioner Grim expressed his intention to stake out the area as a visual reminder to avoid the area when mowing.

There was a brief discussion regarding parking spaces to be added near the entrance to the new bike trail by the solar fields to include 5-6 spaces which will be paid for by National Grid.

Superintendent Stokes reminded commissioners that he's pulling information together information in order to begin water rate discussions at a future meeting.

Items not reasonably anticipated at the time of posting

Commissioner Grim asked Superintendent Stokes about the status of the aquifer which, based on this season's rainfall, is high. Commissioner Grim requested information regarding the aquifer levels be posted on the website as well as the recent completion of the sewer line and other "good news" information for the department.

There was some discussion regarding tie-in rates. The last time the Town rates were increased was 2016. Superintendent Stokes mentioned this will be part of the water/sewer rate discussion to be completed by the Board.

Superintendent Stokes provided an update on the federal earmark grant which was initially requested for \$2million but was approved through the first round of appropriations to just under \$1million. It appears as though the Town may receive these funds, though there is another round of approvals to go through. The money will be used to fund a project submitted by Superintendent Stokes and Town Administrator Oldham.

Commissioner Grim made a motion to close the meeting at 5:31 PM. Seconded by Commissioner Dunn. All in favor.